

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 24 March 2010

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John C. Carter, Vice Chair Sara
Bradford, Secretary Steven Pilz and Board
Member Scott Millar**

**OTHERS PRESENT Ms. Christina Styron, Administrative Assistant
Mr. Richard W. Bernstein, Legal Counsel
Mr. Brian J. Riggs, DBR Department Budget Administrator
Mr. Mark Butler, LA Applicant**

**AGENDA ITEM 1 Chairman Carter called the meeting to order at 2:08
PM.**

Call to Order

**AGENDA ITEM 2 Chairman Carter made a motion, seconded by Mr.
Millar, to approve the minutes of Approval of Minutes 20 January**

2010 meeting with a revision on page 1. The motion was passed: four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Millar.

AGENDA ITEM 3 Because of the nature of the following items, Secretary Pilz made a Executive Session motion, seconded by Mr. Millar, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed at 2:14 PM; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr.

Millar.

Vice Chair Bradford made a motion, seconded by Mr. Millar, to seal the executive

session and record the votes taken in executive session pursuant to RIGL §42-46-4

and §42-46-5. The motion was passed; four in favor. Voting in favor were

Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Millar.

Record of Votes Taken in Executive Session

Vice Chair Bradford made a motion, seconded by Mr. Millar, to close the matter of Kristin Kaczmarek. The motion was passed; three in favor. Voting in favor were Vice Chair Bradford, Secretary Pilz and Mr. Millar. Chairman Carter did not vote as he was recused.

Adjournment Vice Chair Bradford made a motion, seconded by Secretary Pilz, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed unanimously at 2:16 PM.

End of record of votes taken in Executive Session

AGENDA ITEM 4 1. RIASLA Newsletter was received.

Correspondence

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AGENDA ITEM 5 LA applications

Applications–LA & COA

The following applicants are applying for reciprocity:

Whitney Talcott - reciprocity with Connecticut

Vice Chair Bradford made a motion, seconded by Mr. Millar, to approve the above

listed applicant for registration by reciprocity with Connecticut. The motion was

passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford,

Secretary Pilz and Mr. Millar.

Rodney D. Robinson – reciprocity with Maryland

Vice Chair Bradford made a motion, seconded by Mr. Millar, to require Mr.

Robinson to take the RI State Exam. The motion was passed; four in favor. Voting

in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz

and Mr. Millar.

The following applicants have passed all sections of the exam and are applying for initial registration:

Mark J. Butler, Jr. Richard C. DeFusco Daniel A. Norman

Vice Chair Bradford made a motion, seconded by Mr. Millar, to approve the above

listed applicants for registration. The motion was passed; four in favor. Voting in

favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Millar.

RI State Exam – Vice Chairman Bradford and Secretary Pilz will set up the exam room on 17 June 2010.

COA applications

The Board reviewed the following COA application for exemption from the COA requirement as they have indicated that they will not be offering services in Rhode Island at this time:

Charles Cocca

Vice Chair Bradford made a motion, seconded by Secretary Pilz, to

approve the above listed individual as exempt from the COA requirement for the period of 24 March 2010 through 30 June 2010. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Millar.

The Board reviewed the following new COA applications:

Arek Galle applying as a sole proprietor

Bruce Leish applying as a sole proprietor

Vice Chair Bradford made a motion, seconded by Secretary Pilz, to approve the

above listed COA applications. The motion was passed; four in favor. Voting in

favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Millar.

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COA On-line renewal – The on-line renewal will be launched in the next few weeks.

The Board reviewed the Screenshots submitted by RI.Gov.

AGENDA ITEM 6 a. Review & update Rules & Regulations

Old Business

Attorney Bernstein is working on getting one of the Legal Division's interns to assist in preparing the proposed Rules and Regulations.

b. Ocean State Landscapers - The Board reviewed the signed Supplemental Statement and Representation form received from Matthew Parent and Joseph Sylvia, Jr. of Ocean State Landscapers. This matter is now closed.

AGENDA ITEM 7 a. Miscellaneous

New Business

Twin Farms Landscaping and Design, Inc. – The Board instructed Ms. Styron check the RI Secretary of State's database to see if Twin Farms Landscaping and Design, Inc. applied as a corporation and to advise the Board.

Hessford Landscaping – Advertising landscape design for commercial and residential projects. They do not have a COA. Ms. Styron will draft a letter which will be reviewed by Attorney Bernstein.

b. The next Board meeting is scheduled for 28 April 2010 at 2:00 PM.

AGENDA ITEM 8 Vice Chair Bradford made a motion, seconded by Mr. Millar, to adjourn at 4:27 PM. The motion was passed unanimously; four in favor. Voting in favor were

Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Millar.

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